

**GOVERNMENT DEGREE COLLEGE FOR WOMEN  
(Autonomous)  
BEGUMPET, HYDERABAD**

**SPECIAL GOVERNING BODY MEETING  
Dt.19.05.2014**

**Venue: Chamber of the Commissioner, O/o CCE, HYD**

**Minutes of the Meeting**

The Special Governing Body meeting of Government Degree College for Women, Begumpet, Hyderabad was held in the Chamber of the Commissioner, O/o CCE, Hyderabad at 3.00 P.M. on 19<sup>th</sup> May, 2014. The meeting was chaired by Smt.K.Sunitha, I.A.S., Commissioner of Collegiate Education, Government of Andhra Pradesh, Hyderabad.

The esteemed Chairperson and the Members of the Governing Body of Government Degree College for Women, Begumpet, Hyderabad met at the Chamber of the Commissioner on 19<sup>th</sup> May, 2014 and discussed and resolved the following matters pertaining to the Introduction of Choice Based Credit System (CBCS) from the academic year 2014-15 in the college.

**Members attended:**

1. Smt. K.Sunitha IAS, Commissioner of Collegiate Education, Govt. of A.P.
2. Ms.G.Nirmala, Lecturer in Commerce, GDC(W), Begumpet, Hyderabad.
3. Ms.Anita Abraham, Lecturer in English, GDC(W), Begumpet, Hyderabad.
4. Dr.R.K.Chauhan, Former Secretary (UGC).
5. Dr.N. Geetanjali, Joint Director, Commissioner of Collegiate Education, Govt. of A.P.
6. Prof. K. Arjun Rao, Dean, CDC, O.U., Hyderabad.
7. Dr.K.Padmavathi, Principal (FAC), GDC(W), Begumpet, Hyderabad.
8. Dr. R. David Kumar, Academic Guidance Officer, Commissionerate of Collegiate Education, Hyderabad.
9. Dr. Annie Sheron Academic Officer, I/C Autonomous Colleges, Commissionerate of collegiate of Education, Hyderabad.
10. Mr.G.V.Bhaskar Reddy, Lecturer in Chemistry, Controller of Examinations, GDC(W), Begumpet, Hyderabad.
11. Dr.D.Koteshwar Rao, Lecturer in Commerce, Academic Coordinator, GDC(W), Begumpet, Hyderabad.
12. Ms.Malathi Vasudevan, Lecturer in Mathematics, Member Secretary of Academic Council, GDC(W), Begumpet, Hyderabad.
13. Dr.V.Vijaya Lakshmi, Reader in Chemistry, UGC Coordinator, GDC(W), Begumpet, Hyderabad.

The Principal, Government Degree College for Women, Begumpet, started the proceedings with a brief report of the achievements of the college during the academic year 2013-14.

The Chairperson congratulated the teachers for their achievements. The Principal informed that the college was sanctioned funding for the conduct of four National Seminars by the UGC out of a maximum of five per year. The UGC nominee suggested that the Science Departments apply for funding from CSIR and Arts Departments from ICSSR, apart from UGC.

This Governing Body Meeting was conducted exclusively to introduce Choice Based Credit System (CBCS) at UG level from the academic year 2014-15, therefore the Action Taken Report (ATR) of the previous GB is not discussed and it is decided to discuss the ATR in the next GB Meeting.

Item 1	<b>Introduction of Choice Based Credit System from the academic year 2014-15</b>
	<p><b>Discussion:</b> The Governing Body carefully scrutinized the allocation of credits for B.A., B.Sc., B.Com. The Governing Body instructed that the additional credits earned by the student should only be mentioned in the consolidated Grade Card and not used for the calculation of CGPA. The GB recommended that the Foundation Courses and General Electives be accommodated in semesters I, II, III, IV &amp; V to facilitate continuous evaluation. Therefore, the HVPE in 1<sup>st</sup> &amp; 3<sup>rd</sup> semester, IHC in 2<sup>nd</sup> semester, Science &amp; Civilization in IV semester and Environmental Studies in 5<sup>th</sup> semester shall be taught. The GB recommended to include the General Electives and credits allocated to it in the Blue prints of each subject. The Chairperson, UGC Nominee and Dean CDC recommended that weightage be given to attendance of students in the scheme of evaluation of internal assessment. The Chairperson instructed to work out the modalities regarding attendance for the small percentage of students who are employed. The UGC nominee recommended that surprise tests be conducted as part of internal assessment. The GB has recommended the following allocation of marks for internal assessment</p> <p style="text-align: center;">                 Attendance: 3 Marks                  Surprise Test: 5 Marks                  Written Test: 7 Marks                  Assignment: 5 Marks and                  Seminar: 5 Marks             </p>

The Chairperson suggested that its feasibility be reviewed in the next GB meeting. The Chairperson enquired about the modalities of conduct of practical examinations in General English and recommended that the Second Languages Telugu, Hindi and Sanskrit also introduced practical examination and allot at least 10 marks for testing students in communication skills. The UGC nominee enquire whether the college adhered to the stipulated 90 working days per semester and the Principal assured that it was taken care off in the preparation of Almanac.

**Resolution:** The proposal to introduce Choice Based Credit System from the academic year 2014-15 is **approved**.

**Item 2 Introduction of Transdisciplinary Electives**

**Discussion:** The Chairperson recommended that the General Elective Management Course from **Srimad Bhagvad Gita** be whetted through the BoS before it is implemented. The Chairperson also recommended to delete the General Elective **Right to Information Act 2005** and introduce courses on Women Studies. The UGC nominee recommended that the college seek funding from UGC Women Studies Centre to start this course. The Chairperson and the Dean, CDC strongly recommended the introduction of History as a General Elective to help students preparing for Civil Services. On being informed that the college does not offer History and Physics as optional subjects, the Chairperson instructed that History and Physics be introduced as optional subjects at the UG level and instructed the Principal to take up the administrative formalities to facilitate the introduction. The GB suggested that some more transdisciplinary courses like Women Studies, Political and Social Thinkers be offered as General Electives.

**Resolution:** Introduction of Transdisciplinary Electives is **approved**.

**Item 3 Syllabus and Evaluation Pattern for Semester V & VI from the academic year 2014-15**

**Discussion:** The Principal presented the minutes of the Academic Council Meeting approving the syllabus and evaluation pattern for semester V & VI for approval of GB.

**Resolution:** The Syllabus and Evaluation Pattern for Semester V & VI from the academic year 2014-15 is **approved**.




Item 4	<p><b>Implementation of IQAC Lecturers Evaluation</b></p> <p><b>Discussion:</b> The UGC nominee enquired whether Teacher Evaluation by students was already in practice in the college. The Chairperson is explained common proforma has been introduced to standardise the feedback parameters across the state and that it was adopted from the Karnataka model.</p> <p><b>Resolution:</b> The Implementation of IQAC Lecturers Evaluation 2014-15 is <b>approved</b>. This evaluation is highly confidential and is between principal, lecturer and Commissionerate (if required) and should not be presented to the RTI.</p>
Item 5	<p><b>Implementation of Student Progress Report</b></p> <p><b>Discussion:</b> The Principal presented the proforma for Student Progress Report for GB approval.</p> <p><b>Resolution:</b> The proforma for Student Progress Report is <b>approved</b> and suggested to place the Progress report on the website.</p>
Item 6	<p><b>Budget Allocation of UGC Autonomy Grant for the year 2014-15</b></p> <p><b>Discussion:</b> The Principal presented the blueprint of the Budget allocation of UGC Autonomy Grant for the year 2014-15 prepared as the UGC guidelines.</p> <p><b>Resolution:</b> The Budget allocation of UGC Autonomy Grant for the year 2014-15 is <b>approved</b>.</p>
Item 7	<p><b>College Activities 2013-14</b></p> <p><b>Discussion:</b> The Principal presented the college activities 2013-14. The Governing Body appreciated all the programmes conducted by the college and the Chairperson instructed that certificate course in Dance/Drama be introduced in the next academic year 2014-15.</p> <p><b>Resolution:</b> The college activities 2013-14 were <b>approved</b>.</p>
Item 8	<p><b>Short Duration Courses</b></p> <p><b>Discussion:</b> The Principal presented list of short duration courses that were conducted in the academic year 2013-14.</p> <p><b>Resolution:</b> The short duration courses were <b>approved</b>.</p>
Item 9	<p><b>Others</b></p> <p>The Governing Body made the following recommendations</p> <ol style="list-style-type: none"> <li>1. To prepare a proposal for strengthening the infrastructural facilities of the college by approaching different funding agencies like Planning Commission for Women Education etc.</li> </ol>

2. To start necessary preparation for the next NAAC accreditation which is due in July 2015.
3. To include Alumni of the college in the next GB meeting as Special Invitees and to involve them in the effective functioning of the college.

Sd/-  
Principal and Member Secretary  
Governing Body  
Government College for Women  
(Autonomous), Begumpet,  
Hyderabad

Sd/-  
Chairperson, Governing Body &  
Commissioner of Collegiate Education,  
Andhra Pradesh

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For Commissionerate of Collegiate Education